

# It Makes Sound Safety Sense

Safety is important to us at Ai Group Apprentice and Trainee Centre.

We have a commitment to caring for our employees, so they return home at the end of the day in the same condition in which they started.



# APPRENTICE & TRAINEE CENTRE

## September Safety Talk Newsletter

### Using Hand and Power Tools

Using hand and power tools can be hazardous to the worker and others in the vicinity. Serious injuries can occur if used incorrectly.

General rules for use;

- PPE should be worn including safety glasses and hearing protection.
- Do not wear loose clothing around rotating equipment.
- If you have long hair, put up in a hairnet, ponytail, or wear a hat to keep it from getting caught in the rotating parts.
- Use the correct attachments and any guards that go with them.
- Inspect the tool and electrical leads before use.
- Do not use large, heavy power tools whilst standing on ladders as the force required to be exerted may make you unstable on the ladder forcing you to over balance and fall.
- Avoid tripping hazards when laying out portable cords.
- Never wrap a power cord around your wrist, leg, or other body part.
- Keep cords out of water.
- Use tools or fixtures, rather than bare hands, to hold and support materials being worked on. For example, use clamps or vices.

Remember always ask your supervisor if you are unsure how to use a specific tool and ask for direct supervision.



## THINKSAFE BESAFE LEAVESAFE

- 1 Stop, step back, observe
- 2 Walk through task
- 3 Identify hazards
4. Control & communicate
5. Safely complete task



Take 5 notebooks have been distributed to all Ai Group ATC Apprentices and Trainees so please ensure you use them! Contact your ETC if you do not have a Take 5 notebook.

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